

Innovative Services NW
Job Opening
Classroom Aide



We are a 56-year-old non-profit that values our employees. We have a variety of programs including Early Learning, Pediatric Therapy and Employment Services. Innovative Services NW serves more than 1,600 adults, children, and families, many on a daily or weekly basis here in Clark County, Washington!

Summary

Classroom Aides are essential to maintaining function during classroom activity. Classroom aides are under the direct supervision of Lead and Assistant Teachers to manage behaviors, maintain cleanliness, and encourage child engagement.

Essential functions

- Meet the physical needs of each child
- Interact with children and extend learning experiences
- Facilitate social/emotional development in a self-esteem building environment
- Model appropriate behavior—positive guidance techniques
- Maintain licensing requirements and report all safety hazards to director
- Help keep classroom looking neat and professional
- Transfer to other classrooms as needed
- Help with cleanup of outdoor area
- Positive customer service with parents
- Daily implementation of age appropriate activities and lesson plans
- Diapering every two hours for the non-potty trained child
- Understanding of Washington Administration Code in regards to childcare
- Other duties as assigned

Supervisory responsibility N/A

Work environment

The noise level is moderate to loud. Spaces may be somewhat confined. Experiencing strong odors and unpleasant bodily fluids are a part of working with children in this age group. Occasional climbing onto a play structure to help a child to safety may be required. The employee will be required to be outdoors with the children in all kinds of weather including wind, rain, cold and snow.

Physical demands

The environment will require active movement working with children. While performing the duties of this job, the employee will frequently be required to stand; walk; bend, sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk and hear.

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A strong voice is required to maintain classroom control, sing with the children and converse with parents. Other unforeseen physical demands may occur during the course of a first aid emergency or a disaster. In the classroom, the employee will frequently need to work with very small children and so will often be on their knees or in a floor sitting position. The employee must frequently lift and/or move children up to 30 pounds.

Position type and expected hours

Full Time/Part Time

Travel N/A

Required education, certification(s) and experience

- 18 years of age
- High school diploma or GED or enrolled in a program
- Experience working with children
- Basic STARS (30 hours) required within 3 months of hire date
- 15 hours of STARS approved training every year thereafter
- Must pass a criminal history background check
- Ability to communicate with staff and families
- CPR and First Aid certifications within 90 day of hire date
- HIV education
- Negative TB test
- Food Handler's card
- Blood Borne Pathogen training
- Ability to lift 30 pounds or more
- Proficient in the English language

Pay \$13.50 - \$14.50 per hour

Benefits

- Work-life balance & Fun Events
- Paid sick time
- For full time employees: Health / Medical / Mental / Dental /Vision / 401K / Vacation time
- Employee Assistance Program
- We offer a supportive, welcoming environment.

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AAP/EEO statement

Innovative Services NW provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

To apply

Please head to our website and fill out the quick online application at:
<http://www.innovativeservicesnw.org/about-us/careers>

An Equal Opportunity Employer

E-Verify